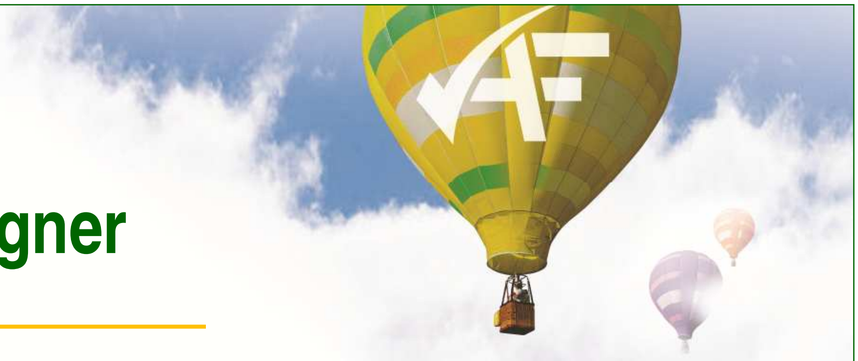
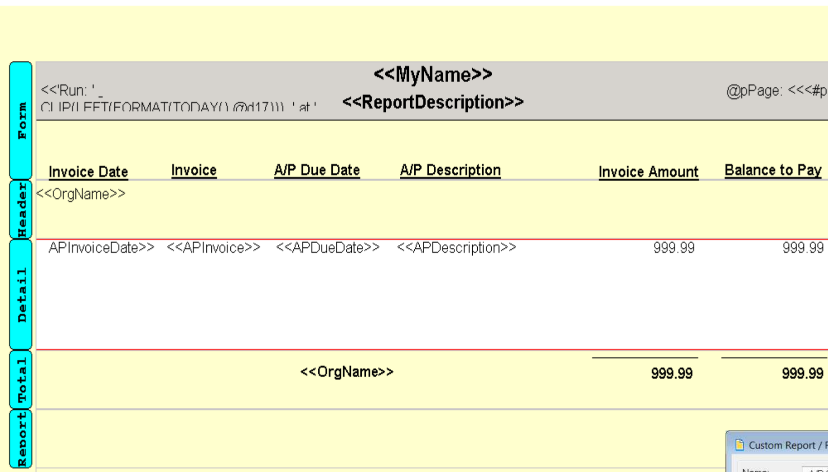


Reports/Forms Designer

Included in the Core System

WHAT IT DOES FOR YOU

The **AccuFund Forms/Reports Designer** provides users with the capability to add and/or redesign reports in the ***AccuFund Accounting Suite***. Gone is the frustration of working around "canned" reports and forms that never quite give you the information for which you are looking, but is always split between several reports. Each ***AccuFund*** component has report and form templates that are specific to it. AccuFund gives each organization the ability to design check forms, purchase orders, receipts and reports the way it wants them. With a limited understanding of database and design concepts similar to advanced features in your spreadsheet product, a user can add and modify reports in each component of the system.

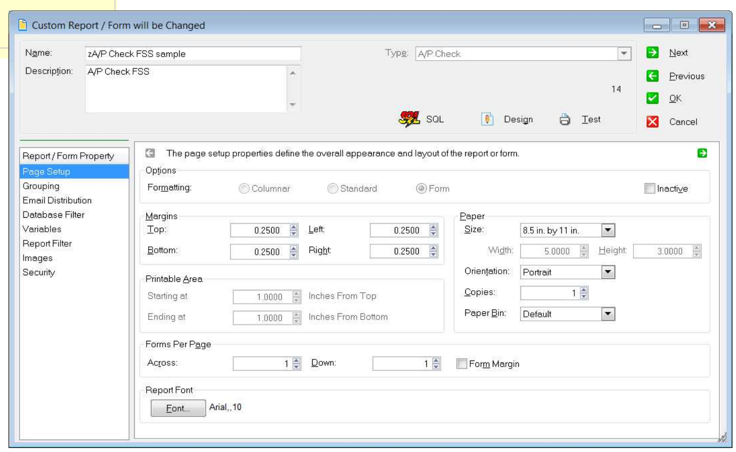


The WYSIWYG Designer lets a user see the exact layout while designing.

HOW IT WORKS

AccuFund includes a number of default reports in each component. Each of these has been created with the Forms/Reports Designer using a template. A client uses the templates as a starting point. Each template has a view into the database, giving the user a list of fields and all the necessary links between the tables in which the relevant data is stored. Some accounting software vendors give you access to the data through third party report writers, but the user needs to define the relationships between files. This is beyond many peoples' level of commitment; they just want the information, not to become a programmer.

The Forms/Report Designer is a graphical tool, allowing fields to be picked off a list and dropped onto the page. Once on the form, each field's properties can be defined to control font, size, color, and other characteristics. Besides the fields; lines, boxes, shading, and logos may be added to the form. Some templates include multiple totaling capabilities, for instance a listing of checks cut subtotaled by vendor and totaled for the report.



The page setup controls formatting information for the report.

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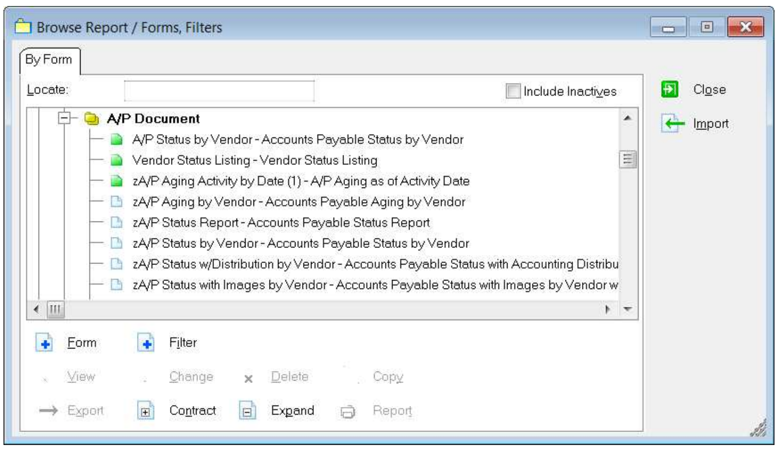
OTHER FEATURES

When running a report a series of filters are provided so that date ranges, type of transaction, etc. can be filtered. Besides the options when the report is run, each report can also have a filter included in the report definition. Reports may be copied and changed, allowing users to develop a set of reports for specific needs instead of having to remember all the filters to get a specific result.

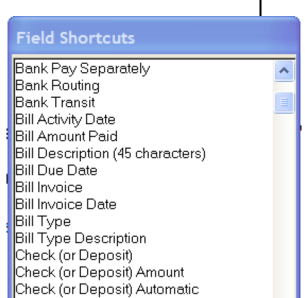
For advanced users, virtual fields specific to a report can be created. In ***AccuFund*** these are called variables and can be based on any fields that are available in the report template.



The Reports/Forms Designer presents a list of reports, forms and filters set up in the system.

COMPONENT INTEGRATION

The Report/Forms Designer is available in all AccuFund components to develop new reports and modify the existing reports developed through the designer. Integration of the designer within the system makes it easier for the user to understand the filed relationships in the system and allows AccuFund to provide a better interface with more report options for the user.



Field Shortcuts give the user easy field names to "drag and drop" on to reports.

COMPONENT AVAILABILITY

The Report/Forms Designer is available with all integrated and stand-alone components.

STANDARD TEMPLATES PROVIDED

Accounts Payable
A/P Check Report
A/P Check Document
A/P Document
A/P Register
A/P Preliminary Register
A/P Receiving Document
Client Activity Document

Accounts Receivable
A/R Report
A/R Invoice Document
Repeating A/R Document
Repeating A/R Activity
A/R Accounting Document

General Ledger
General Ledger Account Activity Document

Payroll
P/R Check Document
P/R Employee Time Document
P/R Employee Accounting Document
P/R Preliminary Register
P/R Register

Purchasing
Purchasing Report
Purchase Order Document
Receiving Report
Receiving Document

Register
Bank Check Register Document
Bank Repeat Activity Report
Bank Repeat Activity Document

Inventory
Inventory Report
Inventory Activity Report
Inventory Activity Document
Issue Report
Issue Document
Sales Activity
Sales Activity Document

Cash Receipts
Receipts Report
Credits Report

Requisition Management
Requisitions Report
Requisition Activity
Requisition Document

Utility Billing
U/B Activity Report
U/B Customer Activity
U/B Meters Report
U/B Service Locations
U/B Statement
U/B Statement w/Activity